

A Regular Meeting of the Oscoda County Road Commission
was held on Wednesday, January 4, 2023 at 8:00 a.m. at the Tri-Town Fire Hall, Mio, Michigan

Members Present: James R. Houlton, Roger J. Wiegand, Thomas S. Siegler, and David D. Yoder. Excused: Dennis Morse. Also present: Tom McCauley, Oscoda County liaison, Steve Defour, Manager, Christine Matthews, Clerk, and one member of the public, William Shattuck.

Chairman Houlton called the meeting to order at 8:00 a.m. followed by the Pledge of Allegiance to the Flag.

At this time, Chairman Houlton called for nominations for 2023 Board Officers.

Siegler/Yoder
2023-001 to close nominations for the 2023 Board Chairman and cast a unanimous vote to elect Commissioner Wiegand as Chairman
4 ayes : 0 nays Motion carried

Yoder/Wiegand
2023-002 to close nominations for the 2022 Board Vice Chairman and cast a unanimous vote to elect Commissioner Siegler as Vice Chairman
4 ayes : 0 nays Motion carried

The Board reviewed the minutes from their Regular Board Meeting on December 20th and approved as written. The vouchers for accounts payable and payroll were approved as presented.

Siegler/Houlton
2023-003 to approve the minutes of December 20, 2021, as presented
4 ayes : 0 nays ; Motion carried

Yoder/Siegler
2023-004 to approve the Master Vouchers for accounts payable (#107484) in the amount of \$151,009.99 and payroll (#107485) in the amount of \$39,242.94, subject to audit
4 ayes : 0 nays ; Motion carried

Organizational

At this time the Board made the annual motions designating their meeting schedule, holiday schedule, Manager, Clerk, and the depository for Road Commission funds. The Board also made motions authorizing all Commissioners to attend the East Central Council meetings and designating the voting delegate and alternate for the East Central Council, CRAM, CRASIF, MCRC SIP and NMARC matters.

Siegler/Yoder
2023-005 to hold the 2023 Road Commission meetings at the Tri-Town Fire Hall or Zoom biweekly, Tuesdays at 8:00 a.m. beginning January 17, 2023, with the exceptions of January 31, 2023, and August 29, 2023, where there will be no meeting. In addition, the second meeting in May will be held on Wednesday, May 23, 2023, and the first meeting in July will be held on Wednesday, July 5, 2023.
4 ayes : 0 nays Motion carried

Yoder/Houlton
2023-006 The year will conclude with the Organizational meeting on Wednesday, January 3, 2024. The holiday schedule is to have Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, and New Year's Day.
4 ayes : 0 nays Motion carried

Siegler/Yoder
2023-007 to designate Christine Matthews as Clerk for the Oscoda County Road Commission
4 ayes : 0 nays Motion carried

- Yoder/Siegler
2023-008 to designate Steve Defour as Manager for the Oscoda County Road Commission
4 ayes : 0 nays Motion carried
- Houlton/Siegler
2023-009 to designate Huntington Bank – Mio branch, as the depository for Oscoda County Road Commission funds, with Northland Area Federal Credit Union, Mio and Mercantile Bank of Fairview as alternates.
4 ayes : 0 nays Motion carried
- Siegler/Houlton
2023-010 to designate Chairman Wiegand as the voting delegate and Vice Chairman Siegler and Commissioner Houlton the alternates for all East Central Council, CRA, CRASIF, MCRC SIP and NMARC matters
4 ayes : 0 nays Motion carried
- Siegler/Yoder
2023-011 to authorize the Manager, Clerk and all/any Oscoda County Road Commissioners to attend East Central Council, CRA, CRASIF, MCRC SIP and NMARC meetings, noting that attendance is not mandatory
4 ayes : 0 nays Motion carried

Manager's Report

- a) East Central Council Meeting will be held at the Community Center on Thursday, January 19th at 9:00 am. Let Christine know if you want to attend.
- b) Friday, January 6 – 10:00 am -virtual training – County Road Board Meetings: Overview and Orientation, at the Road Commission office.

No **Public Comment** was received at this time.

A **County Commissioner's Report** was received at this time from Tom McCauley. He said that Sherry Wilson, administrative assistant at the ambulance service is retiring – Jessica Pfaff has been hired as a temporary administrative assistant. They are hiring two gypsy moth inspectors at \$15/hour and looking into sprayers.

New Business

- a) Beaver Control Fee

Siegler/Yoder
2023-012 to raise the beaver control contract from \$100 to \$125 per beaver
4 ayes : 0 nays , Motion carried

- b) Audit Contract with Schulze Oswald Miller and Edwards PC (SOME CPAs)

Houlton/Yoder
2023-013 to accept the audit contract from SOME CPAs, and allow manager to sign contract
4 ayes : 0 nays , Motion carried

There was no **Unfinished Business** at this time

No **Public Comment** was received at this time.

Houlton/Yoder
2023-014 to adjourn the meeting at 8:42 am
4 ayes : 0 nays ; Motion carried