

A Regular Meeting of the Oscoda County Road Commission  
was held on Tuesday, February 13, 2024, at 8:00 a.m. at the Tri-Town Fire Hall, Mio, Michigan

Members Present: James R. Houlton, Roger J. Wiegand, Thomas S. Siegler, David D. Yoder and Dennis Morse.  
Also present: Tom McCauley, Oscoda County liaison, Steve Defour, Manager, Jim Cooper, Superintendent  
Christine Matthews, Clerk, and two members of the public, William Shattuck and Chris Neff.

Chairman Wiegand called the meeting to order at 8:00 a.m. followed by the Pledge of Allegiance to the Flag.

The Board reviewed the minutes from their Regular Board Meeting on January 16<sup>th</sup> and approved them as presented. The vouchers for accounts payable and payroll were approved as presented.

Morse/Houlton           to approve the minutes of January 16, 2024, as presented  
2024-017                   5 ayes : 0 nays ; Motion carried

Morse/Yoder           to approve the Master Vouchers for accounts payable (#107542) in the amount of  
2024-018               \$137,202.00 and payroll (#107543) in the amount of \$44,483.35, subject to audit  
5 ayes : 0 nays ; Motion carried

Siegler/Houlton       to approve the Master Vouchers for accounts payable (#107544) in the amount of  
2024-018               \$77,506.95 and payroll (#107545) in the amount of \$65,703.19, subject to audit  
5 ayes : 0 nays ; Motion carried

### Manager's Report

- a) We received 16 applications for the operator position and have narrowed them down to five. We need to meet this Thursday to get it down to three for interviews.
- b) FYI: Commissioner's letter from the auditor
- c) FYI: Information from Consumer's Energy regarding the dams and request for bids.

**Public Comment** was received at this time from Chris Neff. He heard that there was a company from Kansas that was interested in the dams in order to give themselves a "green credit."

A **County Commissioner's Report** was received at this time from Tom McCauley. He said that the health department says that there are 963 new COVID cases daily, but less hospitalizations and deaths than last year. He also attended the Michigan Townships Association (MTA) meeting, which was also attended by Commissioner Dave Yoder. The meeting went very well, and Dave was able to answer many of their questions about roads, dust control, etc. The new sheriff's department is coming along, and the walls will be erected soon.

### New Business

- a) CRA Ballot – there is a seat open for a three-year term on the CRA Board of Directors. There is only one candidate: Jerry Heim from Kalkaska

Siegler/Morse           to vote for Jerry Heim  
2024-020                   5 ayes : 0 nays ; Motion carried

b) Dust Control Program – we are offering the townships the same program as last year.

Siegler/Morse                   to accept the Dust Control Program as presented  
2024-021                           5 ayes : 0 nays ; Motion carried

c) Miller Road Resolution and Contract

**WHEREAS** the Board recognizes the need for rehabilitation work on Miller Road from 1,611 feet east of Ruth Road to approximately 7,290 feet west of County Road 489; including hot mix asphalt base, crushing, shaping, and resurfacing, aggregate base, aggregate shoulders, permanent signing and pavement markings; and all together with necessary related work; and

**WHEREAS** The Oscoda County Road Commission recognizes Roger J. Wiegand as the Chairman and James R. Houlton as Member and;

**THEREFORE BE IT RESOLVED** that the above named officials are authorized to sign:

MDOT Contract No. 23-5591  
Control Section STL 68000  
Job Number 214652CON

Yoder/Siegler                   to accept the resolution and allow Steve to sign the contract  
2024-022                           5 ayes : 0 nays ; Motion carried

d) Camp Ten Road Bridge Investment Program Resolutions

**WHEREAS**, the Michigan Department of Transportation (“MDOT”) has undertaken an initiative to address the needs of Michigan’s local bridge conditions through an innovative delivery method known as “bridge bundling;”

**WHEREAS** MDOT reached out to the County Road Association of Michigan (“CRA”) and the Michigan Municipal League (“MML”) to work together on such an initiative for the benefit of their mutual communities, and in the interest of public safety and the Michigan taxpayers.

**WHEREAS**, MDOT has identified funding for the Bridge Investment Program (BIP) bundle within the BUNDLE PROGRAM and has screened and selected a number of local bridges from a statewide review for inclusion in same;

**WHEREAS**, the Oscoda County Road Commission has agreed to the inclusion of the following bridge(s) in the BUNDLE PROGRAM, with associated planned work:

Camp Ten Road Bridge (ID#8665) crossing the AuSable River in Big Creek Township

**WHEREAS** the Oscoda County Road Commission understands that the work as planned will be undertaken in a contract to be let and awarded by MDOT with project overage costs the responsibility of the Oscoda County Road Commission if the project exceeds the budgeted amount, as defined in an agreement with the Oscoda County Road Commission and MDOT. MDOT will redistribute any excess funding to reduce local agency contributions, as allowed by funding requirements once all planned bridge packages are completed. Any redistribution would be distributed equally to those agencies who were required to contribute overage funding up to the contribution total;

**WHEREAS** the Oscoda County Road Commission acknowledges that any requests to add or include work to the BUNDLE PROGRAM identified by MDOT to be either maintenance-related, a betterment or non-structural improvement to the planned scope shall only be undertaken subject to the approval of MDOT and at 100% Oscoda County Road Commission cost, except for widening for non-motorized transportation purposes supported by approved local or regional master plans developed in a manner consistent with applicable federal and state requirements;

**WHEREAS** the Oscoda County Road Commission acknowledges that neither MDOT nor its third-party agents, contractors or consultants are assuming any ownership or responsibility for the future operation or maintenance of improvements constructed in connection with the BUNDLE PROGRAM;

**WHEREAS** both parties agree that if there are any performance warranties, as part of the project, MDOT will oversee said warranted work, during the warranty period;

**WHEREAS** the Oscoda County Road Commission agrees to perform long-term, life-cycle maintenance of the improvements made to its bridge(s) included in the BUNDLE PROGRAM in accordance with sound principles of asset management upon completion of the work;

**WHEREAS** the Oscoda County Road Commission has designated an employee representative (“CHAMPION”) to serve as a point person for the agency with necessary authority and resources to act and direct its staff and third-party agents to facilitate coordination of its portion of the BUNDLE PROGRAM with MDOT;

**WHEREAS** the Oscoda County Road Commission hereby acknowledges that MDOT and its consultants have the appropriate authority to act on its behalf in the planning, design, construction and administration of the BUNDLE PROGRAM, while allowing Oscoda County Road Commission staff input during design and reasonable access during construction to perform its own observations and inspections if desired;

**WHEREAS** the Oscoda County Road Commission agrees to support implementation of the BUNDLE PROGRAM consistent with the attached “Responsibilities of Local Agency Champions”;

**WHEREAS** the Oscoda County Road Commission acknowledges and agrees that none of its direct or indirect costs incurred in connection with its participation in the BUNDLE PROGRAM shall be reimbursable by MDOT or FHWA;

**NOW THEREFORE BE IT RESOLVED** the Oscoda County Road Commission hereby agrees to support implementation of the BUNDLE PROGRAM to help facilitate the overall goal of improving local bridge conditions in Michigan.

Morse/Siegler                    to accept the resolution as presented  
2024-023                            5 ayes : 0 nays ; Motion carried

e) Title VI Policy Amendment – this is needed to apply for federal aid.

Siegler/Morse                    to accept the new policy amendment  
2024-024                            5 ayes : 0 nays ; Motion carried

f) 2024 Audit Engagement Letter – it has been altered from last year to include extra charges for them to present to the board.

Yoder/Siegler           to approve manager Defour to sign and return the letter  
2024-025                   5 ayes : 0 nays ; Motion carried

g) Annual Act 51 Milage Certification – nothing has changed from last year.

Morse/Yoder           to allow Steve to electronically sign the certification  
2024-026                   5 ayes : 0 nays ; Motion carried

There was no **Unfinished Business** at this time

Public Comment was received at this time from Bill Shattuck. He asked what Title VI was. Manager Defour explained that it had to do with accommodating people with different language abilities.

Siegler/Yoder           to adjourn the meeting at 8:30 am  
2024-027                   5 ayes : 0 nays ; Motion carried

DRAFT